

# THE MINNESOTA STREETCAR MUSEUM

## Meeting Minutes.

Board of Directors Meeting  
Saturday – November 21, 2015  
George K. Isaacs Car barn and Shop  
Minneapolis, Minnesota

|                           |                |                      |                 |
|---------------------------|----------------|----------------------|-----------------|
| <b>Directors Present:</b> | Aaron Isaacs   | Bob Bayers           | John Dillery    |
|                           | Ben Franske    | Dave French          | James Vaitkunas |
| <b>Directors Absent:</b>  | Darel Leipold  | Holly Wetzel         | Tad Shaw        |
| <b>Others Present:</b>    | Keith Anderson | Bill Arends          | Todd Bender     |
|                           | Tim Crain      | Howie Melco          | Scott Heiderich |
|                           | Dick Zawacki   | Jim & Karen Kertzman |                 |

**Call to Order.** The meeting was called to order by Board Chair **Aaron Isaacs** at 9:05 AM. Corporate Secretary **Jim Vaitkunas** reported that with six Directors present at this meeting, we have a quorum to conduct official Museum business.

**Approval of the Agenda.** The draft agenda was approved.

**Approval of Minutes.** Minutes of the Board of Directors meeting held on August 28, 2015 were approved with no changes.

**Corporate Secretary's Report.** Corporate Secretary **Jim Vaitkunas** reported that the notice for the annual meeting to be held on Saturday, March 19, 2016 will be sent to all members next week. Meeting location is the same as last year, the Pavek Museum of Broadcasting in St. Louis Park. Our by-laws require that we meet two basic requirements for the meeting notice and election of Directors:

- Using US Mail, we send out the notice of the annual meeting and election by November 30<sup>th</sup>; and,
- the first business day in January is set as the deadline for submitting nominations for Director vacancies from the members.

**Vaitkunas** reported that incumbent Directors **Dave French** and **Aaron Isaacs** have agreed to run for re-election and this will be noted on the notice to the members. Regardless of the fact that both incumbents are willing to stand for re-election, if a name is nominated for the two Director vacancies, then a contested election using paper ballots sent by mail must be conducted. Our Museum has yet to have anyone nominated from the membership, but it still is a possibility.

**Vaitkunas** further informed the Directors that the annual meeting and election mailing to the members will also include the annual appeal fund-raising flyer. Chair **Isaacs** commented that the thrust of this year's annual appeal is the rebuilding of the trucks for No. 1239 and No. 1300.

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MSM Board of Directors Meeting  
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**Electronic Votes taken since the last Board meeting.**

Corporate Secretary **Vaitkunas** reported that no e-mail votes were conducted since the last Board meeting held on August 28, 2015.

**Treasurer's Report.** Treasurer **Keith Anderson** first discussed the cash balances report for the period January to September 30, 2015. **Anderson** explained that the available funds are reduced because of the carbarn expansion bills that have been paid.

MSM's new bookkeeper, **Tim Crain** has transitioned into the bookkeeper's position very well. He was assisted by outgoing bookkeeper, **Don Nielsen**. **Anderson** took some time to describe the excellent work by Don. Don's major accomplishments included: determining how to incorporate asset depreciation accounting into our books, something that we had not been doing (and an IRS requirement); and, separating the operating budget and accounting from capital budget accounting. Doing this has given us a much better picture on how MSM is doing on the operating income and expense side of the overall financial picture. The Board expressed it's gratitude and thanks to Don (who is not present at this Board meeting) for the fine work he did for the Museum over the last five years.

**Anderson** then did a quick review of the **George Ittner** bequest fund, which currently has a balance of \$13,402. ESL Superintendent **Todd Bender** then summarized the Ittner fund expenses at ESL. After some discussion on how the funds have been used, Chair **Aaron Isaacs** stated that spending the Ittner funds is at discretion of ESL Superintendent, **Todd Bender**. **Isaacs** commented that we do have funds for physical plant work in addition to the funds that are in the Ittner fund.

**Fiscal year 2016 Budget.** **Anderson** then reported that he will be sending out instructions to the Museum's department heads regarding input to the work to prepare the budget for 2016. The goal is to review and approve the 2016 budget in January 2016. **Anderson** expects the manner in which the budget is constructed, reviewed and approved will be the same as we've done for the last couple of years.

**General Superintendent's Report.** General Superintendent **Bill Arends** rendered the following report.

- New all-weather bulletin board is now mounted on the outside of the Linden Hills depot thanks to John Dillery.
- YTD Statistics:
  - ✓ Ridership CHSL thru 11/15/2014 revenue and charters: 33,092
  - ✓ Ridership CHSL thru 11/15/2015 revenue and charters: 31,584
  - ✓ Drop in ridership of about 1,508 (4.6%)
- Pumpkin Patch ridership outstanding: The special Autism Society charter had 240 riders and was organized by **Steve Simon** and sponsored by Thrivent Financial.
  - ✓ Pumpkin patch 2014: 1,192
  - ✓ Pumpkin patch 2015: 1,569

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✓ Transylvania Trolley 2014: 487

✓ Transylvania Trolley 2015: 535

The Board gave a round of applause to **Jan** and **Ken Albrecht** for their generous donation of the pumpkins which they planted and grew in their garden.

- Ghost Trolley ridership down from 769 in 2014 to 443 in 2015. It ran only 2 nights this year and one was rainy. Ridership trend for Ghost Trolley has been declining over the past several years.
- Ghost Trolley Late Show was very successful. All three shows were almost totally sold out. **Dave French** commented on the overbooking of the GT Late Show and **Arends** responded that the problem area has been fixed. **French** further suggested that because of the popularity of the GT Late Show that we should consider three runs for next year.
- Charter ridership down 17% but the total number of charters was down only 8% (63 charters in 2014 and 58 in 2015)
- In October Chief Mechanical Officer **Dick Zawacki** put together a crew to finish the inspection of the track at Como-Harriet that was started in the spring. The line was checked for bad ties and marked. Spikes were checked and repaired and all bolts on the rails checked and tightened. The Board gave Dick big thanks for organizing this special maintenance operation.

Chair **Aaron Isaacs** commented that the track at CHSL is in good shape right now and local volunteers can continue to accomplish maintenance tasks as they did in 2015. However, the track was totally refurbished in 2005 and in the not-too-distant future, will need work by a professional track maintenance contractor. **Jim Vaitkunas** commented that the track in the area of the archery range will need realignment sooner rather than later as that area is basically a bog with a very fluid base. The curves need realigning to eliminate kinks at the joints.

- Clean up in front of the Isaacs Carbarn needs to be done in the spring to include replacing pavers that have been removed because of the carbarn addition project. Flangeways need to be cleaned and a permanent safety fence or railing should be installed along the retaining wall drop-offs for safety reasons.
- **Karl Jones** is putting together a list of projects to be worked on this winter and in the spring. Once the list has been completed it is our intention to let volunteers know what projects are being worked on and recruit help based on the skills needed. Over the past couple of years the Como-Harriet carbarn crew has lost several volunteers to the point that the workload for projects outside the shop is greater than this crew can manage. It appears we need to become more "project oriented" and recruit volunteers for specific projects such as what Dick did for the track work.
- Winter events: Holly Trolley November 28 and 29 and December 5 and 6. Vinternatt Saturday night, December 5. We can use additional help getting it set up. Contact for this and the other special events is **Rod Eaton**.

## MINUTES

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- Finally, this is the last Board Meeting as MSM's General Superintendent for me. It's been fun and sometimes exciting. I'm very pleased that **Bruce Gustafson** has accepted the position as our General Superintendent.

**Excelsior Streetcar Line Superintendent's Report.** ESL Superintendent **Todd Bender** rendered the ESL quarterly report in written form previously (attached to these minutes) and was present to answer any questions. There were several questions regarding the report.

- Regards the value of paying for our presence in the Excelsior Chamber's welcome center, **Bender** reported that no decision has been made, but the interest in ESL by the welcome center visitors has been low. Therefore, the value is low and we likely will not be associated with the welcome center in 2016. We sold a few souvenir items and people used very few (just over 30) of the discounted ride coupons.
- In response to a discussion on having a third crewmember on an ESL shift, **Bender** reported that it does have a positive impact and he hopes we can retain the great bunch of new Operators certified in 2015 and continue with having a third person on the crew.
- **Bender** reported that having the ticket booth open has helped ridership. He also reported that in 2016 we'll institute a set schedule of runs from Water Street on the hour and half-hour, which will result in a more predictable time for the runs, especially for the Old Excelsior Boulevard end of ESL.
- **Bill Arends** commented that the cancelled shifts in 2015 occurred primarily because the Foreman vacancies were not filled. **Bender** responded that he's already got several people in mind for promotion to Foreman and training them early in 2016 will be a priority.

**George K. Isaacs Car barn Improvements Project.** Project Manager **Aaron Isaacs** began his report with a brief summary of the progress. The project is mostly done: the heating system is done but still need to be adjusted; the landscaping is done; and, the roof run-off gutter work will be done in two to three weeks. After the gutter work, the project will be complete except for installing tracks to and inside the speeder shed portion of the addition.

**Isaacs** then reported that **Russ Olson** is ready to donate his extensive research papers on Minnesota's electric railways. **Isaacs** explained that **Olson** didn't stop his research after *Electric Railways of Minnesota* was published in 1976. He continued to do research and updated or refined his data as new information surfaced. His research was meticulously recorded and put in organized notebooks. The binders are pristine and organized well.

**Isaacs** then gave the Board a quick overview of the progress to establish the MSM Library and Archive. The TCRT records in Isaac's possession for so many years are now in the library. The library books donated to MSM primarily by **Russ Olsen, Bill Olsen, Jim Kreuzberger** and others are also in the library organized by geographic location.

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**Isaacs** also reported that the back issues of the *Minneapolis Gazette* and *Twin City Lines* magazines are now in the library. **Isaacs** encouraged everyone to use the library to broaden their interest and knowledge of electric railway history. He asked that anyone taking a book from the library log in the date and book title on the form provided and found on the clip board attached to the library shelves where the history books are located.

**Isaacs** then reported that MSM's Information Technology Manager, **Ben Franske** has been doing excellent work in setting up the computer system and wireless network in the Museum office. Ben purchased a new computer with MSM funds and set up a way to back-up the Museum's digital files. **Franske** has also been working on scanning of MSM's documents and other items. There is still some work that needs to be done on the technology infrastructure and progress is being made in the area.

Regarding the budget for the car barn addition, barring unforeseen problems, it appears that the project will come in under the budgeted amount of \$240,000. Estimated final cost of the entire project is \$200,000.

**Winona No. 10 Restoration Project.** Project Manager **Howie Melco** rendered a verbal report summarized below. In conjunction with his verbal report, **Melco** also circulated about twenty pages of photos of Winona No. 10, showing the chronological sequence of events in restoring the streetcar from the earliest days in 2004 until this year when the car received its traction orange exterior color. The photos are attached to these minutes.

**Melco** then described the history of the Winona No. 10 restoration project, which began in early 2004 and what needed to be done to finish the car. At the conclusion of his presentation **Melco** reported that he estimates that No. 10 will be ready for full service in 2017. It will be operational in mid-to-late 2016 but it's hard to predict what problems will surface once the car is powered-up. Board Chair **Aaron Isaacs** asked about access to the pit in the ESL shop and **Melco** replied that No. 10 can be moved by towing now if necessary. **Melco** then gave praise and thanks to the volunteers who have worked on the Winona No. 10 project through the years including **Dick Zawacki, Scott Ingram, Mike Miller, Scott Heiderich, Art Ruder, Steve Mages, Carl Floren, Ken Albrecht, Mike Kimitch, Mark Brothen, Marv Krafve, Dave McCollum** and several others.

**Library Smartpass Program.** **Aaron Isaacs** reported that the Hennepin County Library has instituted its new Library SmartPass program. This new program is a total revamp of the former Museum AdventurePass which was a good program but had some flaws. The new SmartPass program will be on line and automated but now we'll be able to manage it ourselves. The new program fixes some problems with the old and it's now all-digital. **Isaacs** stated that the Board needs to give its approval for our participation and all the Directors agreed that it would be beneficial for MSM to participate in the program.

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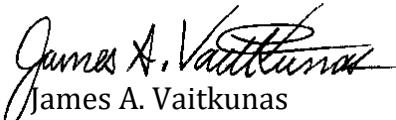
**New Business.**

**John Dillery** had a few words to say about our volunteers' perception of their role while operating a streetcar for revenue service, including charters. For next year's recertification and new Operator training, he recommended that we emphasize that we're a living history museum and we're actually reenactors, just like the civil war, World War II and other similar historic reenactors. He emphasized that our crewmembers should try as far as possible to be "in character" and act the part of Streetcar crewmembers.

**Dillery** also commented that he wished we could run the PCC more. General Superintendent **Bill Arends** replied that the whole problem with running the PCC is that not enough of our operating personnel are qualified to operate the car. In addition, **Arends** stated that any Foreman can swap cars to run the PCC, but, the problem is the extra time needed to switch the cars to and from the ready barn discourages Foremen from using the car, even when all the crew is PCC-qualified. We need to think about PCC training and where No. 322 is normally stored. On a related item, **Aaron Isaacs** has offered to teach a special class on Minnesota electric railway history for any members and volunteers, and especially the newly trained Operators.

**Isaacs** then commented that he is trying to fill the important positions of Safety Manager and Chief of Physical Plant. He asked the Directors to talk with our volunteers and members and sell the importance of filling the two positions.

The meeting adjourned at 10:30 AM.

  
James A. Vaitkunas  
Corporate Secretary

Attachments:

- Report from the Excelsior Streetcar Line Superintendent
- Cash Balances Report January to September, 2015
- Other financial Reports.
- Winona No. 10 Progress Photos Since 2004

## ESL SUPERINTENDENT'S REPORT 11/21/2015

### Ridership Summary

|      | May | June | July | Aug  | Sep | Oct  | Nov  |
|------|-----|------|------|------|-----|------|------|
| 2015 | 632 | 715  | 976  | 841  | 795 | 1095 |      |
| 2014 | 421 | 481  | 1100 | 767  | 799 | 1641 | 1186 |
| 2013 | 434 | 654  | 1152 | 1012 | 553 | 1471 | 1266 |

### New Volunteers

With the high influx of new volunteers at ESL in 2015, our biggest challenge for 2016 will be in getting them to come back. With the season wrapping up, now is the time to reach out to new volunteers and let them know how valuable they are to our organization and encourage them to continue volunteering in 2016.

### Three Person Crew

The addition of a third person to our operating crew has had a positive impact in keeping new volunteers active at ESL. We hope to continue this in 2016, using the third person to interact with folks at Water St. while the trolley is making a run. We may also explore using the ticket booth (with ELMHS approval) to sell merchandise during special events and Farmer's Market.

### Cancelled Shifts

We had several cancelled shifts due to lack of foreman, especially after Labor Day. As with previous years, we have a small number of foremen who run most of the shifts at ESL. Unfortunately, we also lost one of our most valuable foremen who was near the top in operating hours each year. We plan to promote at least two operators to Foreman positions next year and are actively seeking recommendations for additional Foreman.

### Electrical Work

The project has been on hold with only one quote from Frontier Electric. Scott Heiderich is hoping to receive another quote and get the project completed by the end-of-the-year.

### Sewer Project

With the final top-coat of asphalt applied and the railroad crossing signs restored, the project is finally complete.

### Back-guy Anchors

Killmer Electric is scheduled to install seven back-guy anchors between 11/21 and 11/27. Installation will be supervised by Scott Heiderich or Dave McCollum.

### Trail Crossing at Morse Ave

The asphalt surrounding our rails from the start of the proposed fence up to the trail crossing (except for the path between the office building and the parking lot) has been removed. Temporary barricades have been set up to force riders and pedestrians to stay on the trail. The proposed fence between the trail and our rails has not been installed, though markers for the fence post have been painted.

## **Welcome Center**

The final count of discount coupons for the trolley was 32. The tally of merchandise sales is pending, though a \$120 check from the Welcome Center was deposited in September.

## **Story Time Trolley**

Story Time Trolley continues to grow, even with the Farmer's Market schedule conflict. An agreement has been reached with Ann of Excelsior Bay Books to move Story Time Trolley to Thursday in 2016.

## **Ghost Trolley**

Ridership at this year's Ghost Trolley was down significantly. The primary culprit was a raining Friday, though scenes along the trail continue to decline. Total ticket sales hit an all-time low for the eleven year event at 822, which was down significantly from 2014's 1,326. Our share of the proceeds was \$1004.

Thanks go out to the volunteers Jeff Anderson, Tim Crain, Tom Dulebohn, Richard Holz, Jim Kertzman, Karen Kertzman, Elaine Love, Dave McCollum, Gail McCollum, Ron Neitzel, Gary Phleger, Bill Preiss, and Cliff Thomas for helping run the event.

## **Trick-r-Trolley**

Trick-r-Trolley was extremely successful, with 100 riders, \$500 in ticket sales, and \$60 in donations. Thanks to Jim and Karen Kertzman for running this event, as well as volunteers Denny Morrow, Tom Dulebohn, and Gary Reins.

## **Thoughts for 2016**

As part of 2016 recertification, I would like to talk about lessons learned from several unfortunate incidents in 2015 to ensure that 1) everyone is properly trained in emergency braking, 2) everyone knows how to use the car movers, and 3) all foremen know the correct procedure for coupling cars.

I would also like to explore a potential change in the sequence of operations that would add a safety stop at both ends of the line. There are two goals for this safety stop. First, the operator would demonstrate to the crew that they have full control of the car before reaching the end of the line. Second, their crew would have enough time to perform an emergency stop if the operator fails to complete the safety stop.

## **Tidbits** (Both of these items carry over from the last board meeting)

We are still investigating the addition of sandpits at the end-of-line to help prevent future overruns at the end-of-the-line. Scott and Howie Melco have come up with a plan for a sand pit at Old Excelsior BLVD, but we haven't moved beyond the planning stage.

We are still discussing the installation of a concrete loading platform and permanent signage at Water St but haven't moved beyond the planning stage.



| <b>CASH BALANCES REPORT</b>             |                                    |                              |                  |                     |                  |                           |
|---|------------------------------------|------------------------------|------------------|---------------------|------------------|---------------------------|
| Jan-Sep 2015                            |                                    |                              |                  |                     |                  |                           |
|   | <b>Sub-account<br/>Allocations</b> | <b>Beginning<br/>Balance</b> | <b>Receipts</b>  | <b>Payments</b>     | <b>Transfers</b> | <b>Ending<br/>Balance</b> |
| <b>CASH ALLOCATIONS</b>                 |                                    |                              |                  |                     |                  |                           |
| Unrestricted                            |                                    | 146,139.46                   | 88,670.01        | (46,943.20)         | (159,336.00)     | 28,530.27                 |
| General Track Maint Reserve             |                                    | 31,057.00                    |                  |                     |                  | 31,057.00                 |
| General Reserve (10%)                   |                                    |                              |                  |                     |                  |                           |
| CHSL Additional Fencing along Queen Ave | 5,000.00                           | 5,000.00                     |                  | (4,422.00)          |                  | 578.00                    |
| Carbarn Angle Iron Replacement          | 2,000.00                           | 2,000.00                     |                  |                     |                  | 2,000.00                  |
| Unallocated General Reserve             | 92,074.00                          | 92,074.00                    |                  |                     | (20,000.00)      | 72,074.00                 |
| General Reserve Total                   | 99,074.00                          |                              |                  |                     |                  |                           |
|   |                                    | -                            |                  |                     |                  | -                         |
| Carhouse Expansion                      |                                    | 72,975.00                    | 925.00           | (151,858.99)        | 166,025.00       | 88,066.01                 |
| Winona 10 Restore                       |                                    | (2,011.00)                   | 5,000.00         | (11,432.10)         | 13,311.00        | 4,867.90                  |
| Carhouse Run-off                        |                                    |                              |                  | (7,671.25)          |                  | (7,671.25)                |
| ESL Improvements - Ittner Fund          |                                    |                              | -                |                     |                  | -                         |
| Realign track #2 at ESL                 | 6,000.00                           | 6,000.00                     |                  | (5,675.00)          | 1,000.00         | 1,325.00                  |
| Unallocated Ittner Fund                 | 13,077.00                          | 13,077.00                    |                  |                     | (1,000.00)       | 12,077.00                 |
| Ittner Fund Total                       | 19,077.00                          |                              |                  |                     |                  |                           |
| <b>Total</b>                            |                                    | <b>366,311.46</b>            | <b>94,595.01</b> | <b>(228,002.54)</b> | <b>-</b>         | <b>232,903.93</b>         |
| <b>CASH ACCOUNT BALANCES</b>            |                                    |                              |                  |                     |                  |                           |
| 1001 Undeposited Receipts - CHSL        |                                    |                              |                  |                     |                  | \$ -                      |
| 1002 Undeposited Receipts - ESL         |                                    |                              |                  |                     |                  | \$ -                      |
| 1004 Credit Card Clearing               |                                    |                              |                  |                     |                  | \$ 12.00                  |
| 1012 Checking-TCF Bank                  |                                    |                              |                  |                     |                  | \$ (2,472.86)             |
| 1013 PayPal-TCF Bank                    |                                    |                              |                  |                     |                  | \$ 490.10                 |
| 1018 Savings-TCF Bank                   |                                    |                              |                  |                     |                  | \$ 126,064.72             |
| 1014 US Fed Credit Union                |                                    |                              |                  |                     |                  | \$ 105,432.98             |
| 1003 PayPal Account                     |                                    |                              |                  |                     |                  | \$ 1,876.99               |
| 1019 Change Cash                        |                                    |                              |                  |                     |                  | \$ 1,500.00               |
| <b>Total</b>                            |                                    |                              |                  |                     |                  | <b>\$ 232,903.93</b>      |

|  |  |  |  |  |                     |
|--|--|--|--|--|---------------------|
| <b>TRANSFERS FROM UNRESTRICTED</b>       |  |  |  |  |                     |
| General Reserve 10%                      | \$20,000 being taken this year from General Fund for Carhouse Expansion) |  |  |  | (20,000.00)         |
| Carhouse Expansion 2015 funds approved   |  |  |  |  | 166,025.00          |
| Track Maintenance Reserve                | No reserve allocated this year to help fund the Carhouse Expansion       |  |  |  | -                   |
| Winona10 Restoration 2015 funds approved |  |  |  |  | 13,311.00           |
| <b>Total</b>                             |  |  |  |  | <b>(159,336.00)</b> |

| <b>Calculation notes</b>                                |                  |                     |                      |  |  |
|---|------------------|---------------------|----------------------|--|--|
| <u>Sept P&amp;L</u>                                     | <u>Income</u>    | <u>Expense</u>      | <u>Cash from Ops</u> |  |  |
|   | 94,460.01        | (80,498.70)         | 13,961.31            |  |  |
| 2020 Accrued Expense                                    |                  | (262.16)            | (262.16)             |  |  |
| 2905 Deferred Income - Member Dues for 2015             | (1,455.00)       |                     | (1,455.00)           |  |  |
| 2906 Deferred Income - Member Dues for 2016             | 1,605.00         |                     | 1,605.00             |  |  |
| 2907 Deferred Income - Member Dues for 2017             | (15.00)          |                     | (15.00)              |  |  |
| 4159 Sales Tax Payable Balance                          |                  | 748.90              | 748.90               |  |  |
| less 2014 payment                                       |                  | (1,241.60)          | (1,241.60)           |  |  |
| 2012 Accounts Payable                                   |                  | -                   | -                    |  |  |
| 8450 Accumulated depreciation - Buildings               |                  | 10,206.74           | 10,206.74            |  |  |
| 8460 Accumulated depreciation - Track & Overhead        |                  | 14,006.62           | 14,006.62            |  |  |
| 1661 Const in Progress - Winona 10                      |                  | (11,432.10)         | (11,432.10)          |  |  |
| 1663 Buildings (Carbarn addition)                       |                  | (151,858.99)        | (151,858.99)         |  |  |
| 1664 Buildings (Carbarn run-off)                        |                  | (7,671.25)          | (7,671.25)           |  |  |
| <b>Net Cash Increase/Decrease</b>                       | <u>94,595.01</u> | <u>(228,002.54)</u> | <u>(133,407.53)</u>  |  |  |
| Break out Cash Allocations                              |                  |                     |                      |  |  |
| 1661 Const in Progress - Winona 10                      |                  | 11,432.10           |                      |  |  |
| 1663 Const in Progress - Carbarn Expansion              |                  | 151,858.99          |                      |  |  |
| 1664 Const in Progress - Carbarn Run-off                |                  | 7,671.25            |                      |  |  |
| 5120 Bldg maintenance                                   |                  |                     |                      |  |  |
| 5110 Roadway Track & Overhead (applying to Ittner Fund) |                  | 5,675.00            |                      |  |  |
| 5120 CHSL Fence install                                 |                  | 4,422.00            |                      |  |  |
| 4025 Carhouse Addition Donations                        | (925.00)         |                     |                      |  |  |
| 4022 Winona10 Donations                                 | (5,000.00)       |                     |                      |  |  |
|   | <u>88,670.01</u> | <u>(46,943.20)</u>  |                      |  |  |

Minnesota Streetcar Museum Inc.  
**Profit & Loss by Class**  
January through September 2015

|                                       | <u>10 CHSL</u> | <u>20 ESL</u> | <u>30 MSM</u> | <u>Unclassified</u> | <u>TOTAL</u> |
|---------------------------------------|----------------|---------------|---------------|---------------------|--------------|
| Ordinary Income/Expense               |                |               |               |                     |              |
| Income                                |                |               |               |                     |              |
| 4010 Contributions-Unrestricted       |                |               |               |                     |              |
| 4011 - Donations Box                  | 1,136.15       | 541.65        | 220.00        | 0.00                | 1,897.80     |
| 4012 - Contributions-Unrestricted     | 2.64           | 0.00          | 5,915.00      | 0.00                | 5,917.64     |
| Total 4010 Contributions-Unrestricted | 1,138.79       | 541.65        | 6,135.00      | 0.00                | 7,815.44     |
| 4020 Contributions-Temp. Restr.       |                |               |               |                     |              |
| 4025 - Car barn expansion             | 925.00         | 0.00          | 0.00          | 0.00                | 925.00       |
| 4022 - Winona 10 Restoration          | 0.00           | 0.00          | 5,000.00      | 0.00                | 5,000.00     |
| Total 4020 Contributions-Temp. Restr. | 925.00         | 0.00          | 5,000.00      | 0.00                | 5,925.00     |
| 4110 Passenger Fares                  |                |               |               |                     |              |
| 4111 - Tokens                         | 36,773.75      | 6,463.00      | 0.00          | 0.00                | 43,236.75    |
| 4112 - Season Passes                  | 5,759.51       | 115.00        | 0.00          | 0.00                | 5,874.51     |
| 4119 - Cash Over/Short                | -598.25        | 16.00         | 0.00          | 0.00                | -582.25      |
| 4110 Passenger Fares - Other          | 212.00         | 0.00          | 0.00          | 0.00                | 212.00       |
| Total 4110 Passenger Fares            | 42,147.01      | 6,594.00      | 0.00          | 0.00                | 48,741.01    |
| 4120 Charters                         | 4,400.00       | 1,140.00      | 0.00          | 0.00                | 5,540.00     |
| 4130 Special Events/Revenue           |                |               |               |                     |              |
| 4130b - Photo Excursion               | -0.90          | 0.00          | 0.00          | 0.00                | -0.90        |
| 4135 - Murder Mystery Revenues        | 2,643.39       | 0.00          | 0.00          | 0.00                | 2,643.39     |
| 4134 - Streetcar Camp                 | 637.00         | 0.00          | 0.00          | 0.00                | 637.00       |
| 4131 - Ghost Trolley                  | 81.30          | 0.00          | 0.00          | 0.00                | 81.30        |
| 4132 - PJ/Storytime/Trick'R Trolley   | 1,020.00       | 350.00        | 0.00          | 0.00                | 1,370.00     |
| Total 4130 Special Events/Revenue     | 4,380.79       | 350.00        | 0.00          | 0.00                | 4,730.79     |
| 4150 Merchandise Sales                |                |               |               |                     |              |
| 4151 - Taxable Sales                  | 8,886.25       | 225.25        | 1,223.08      | 0.00                | 10,334.58    |
| 4152 - Non-Taxable Sales              | 2,390.57       | 22.00         | 1,093.82      | 0.00                | 3,506.39     |
| 4159 - Sales Tax Expense              | -641.06        | -15.28        | -92.56        | 0.00                | -748.90      |
| Total 4150 Merchandise Sales          | 10,635.76      | 231.97        | 2,224.34      | 0.00                | 13,092.07    |
| 4160 Member Dues                      | 0.00           | 0.00          | 8,280.00      | 0.00                | 8,280.00     |
| 4190 Other                            |                |               |               |                     |              |
| 4191 - Interest                       | 0.00           | 0.00          | 275.10        | 0.00                | 275.10       |
| 4192 - Photograph Reproduction & Use  | 0.00           | 0.00          | 60.00         | 0.00                | 60.00        |
| 4197 - Miscellaneous Income           | 0.60           | 0.00          | 0.00          | 0.00                | 0.60         |
| Total 4190 Other                      | 0.60           | 0.00          | 335.10        | 0.00                | 335.70       |
| Total Income                          | 63,627.95      | 8,857.62      | 21,974.44     | 0.00                | 94,460.01    |
| Gross Profit                          | 63,627.95      | 8,857.62      | 21,974.44     | 0.00                | 94,460.01    |
| Expense                               |                |               |               |                     |              |
| 5100 Repairs and Maintenance          |                |               |               |                     |              |
| 5110 Roadway Track & Overhead         | 0.00           | 5,675.00      | 0.00          | 0.00                | 5,675.00     |
| 5120 Buildings and Grounds            | 6,201.84       | 276.40        | 0.00          | 0.00                | 6,478.24     |
| 5130 Streetcars                       | 1,221.89       | 691.71        | 0.00          | 0.00                | 1,913.60     |
| 5190 Shop Tools & Supplies            | 2,304.49       | 500.02        | 0.00          | 0.00                | 2,804.51     |
| Total 5100 Repairs and Maintenance    | 9,728.22       | 7,143.13      | 0.00          | 0.00                | 16,871.35    |
| 5200 Operations                       |                |               |               |                     |              |
| 5210 Electricity for Power            | 3,327.81       | 978.27        | 0.00          | 0.00                | 4,306.08     |
| 5230 Volunteer Services               | 0.00           | 0.00          | 326.20        | 0.00                | 326.20       |
| 5290 Special Events                   |                |               |               |                     |              |
| 5295 - Murder Mystery Trolley Expense | 1,830.00       | 0.00          | 0.00          | 0.00                | 1,830.00     |
| 5294 - Streetcar Camp Expense         | 27.30          | 0.00          | 0.00          | 0.00                | 27.30        |
| 5291 - Ghost Trolley                  | 0.00           | 15.48         | 0.00          | 0.00                | 15.48        |
| 5292 - Christmas Trolley              | 191.50         | 176.50        | 0.00          | 0.00                | 368.00       |
| 5293 - PJ/Storytime/Trick'R Trolley   | 357.18         | 0.00          | 0.00          | 0.00                | 357.18       |
| 5290 Special Events - Other           | 0.00           | 0.00          | 0.00          | 0.00                | 0.00         |
| Total 5290 Special Events             | 2,405.98       | 191.98        | 0.00          | 0.00                | 2,597.96     |
| Total 5200 Operations                 | 5,733.79       | 1,170.25      | 326.20        | 0.00                | 7,230.24     |
| 5300 Insurance                        |                |               |               |                     |              |

Minnesota Streetcar Museum Inc.  
**Profit & Loss by Class**  
January through September 2015

|  | <u>10 CHSL</u>   | <u>20 ESL</u>     | <u>30 MSM</u>    | <u>Unclassified</u> | <u>TOTAL</u>     |
|--|------------------|-------------------|------------------|---------------------|------------------|
| 5310 Liability                         | 3,531.02         | 3,531.02          | 1,557.46         | 0.00                | 8,619.50         |
| 5320 Property                          | <u>358.78</u>    | <u>311.55</u>     | <u>0.00</u>      | <u>0.00</u>         | <u>670.33</u>    |
| Total 5300 Insurance                   | 3,889.80         | 3,842.57          | 1,557.46         | 0.00                | 9,289.83         |
| <b>5400 Utilities</b>                  |                  |                   |                  |                     |                  |
| 5410 Electricity for Light             | 431.87           | 0.00              | 0.00             | 0.00                | 431.87           |
| 5420 Natural Gas for Heat              | 906.19           | 465.25            | 0.00             | 0.00                | 1,371.44         |
| 5430 Water & Sewer                     | 175.71           | 566.60            | 0.00             | 0.00                | 742.31           |
| 5470 Security System                   | <u>402.00</u>    | <u>896.40</u>     | <u>0.00</u>      | <u>0.00</u>         | <u>1,298.40</u>  |
| Total 5400 Utilities                   | 1,915.77         | 1,928.25          | 0.00             | 0.00                | 3,844.02         |
| 5500 Marketing & Communications        | 0.00             | 0.00              | 5.00             | 0.00                | 5.00             |
| <b>5600 - Exhibits/Photographs</b>     |                  |                   |                  |                     |                  |
| 5603 - Photo Storage Locker Rental     | 0.00             | 0.00              | 134.00           | 0.00                | 134.00           |
| 5601 - Exhibit Items Purchased         | 0.00             | 0.00              | 1,522.53         | 0.00                | 1,522.53         |
| 5602 - Photograph Reproduction         | 0.00             | 0.00              | 157.71           | 0.00                | 157.71           |
| 5600 - Exhibits/Photographs - Other    | <u>0.00</u>      | <u>0.00</u>       | <u>44.62</u>     | <u>0.00</u>         | <u>44.62</u>     |
| Total 5600 - Exhibits/Photographs      | 0.00             | 0.00              | 1,858.86         | 0.00                | 1,858.86         |
| 5700 Printing & Reproduction           | 115.07           | 25.80             | 535.20           | 0.00                | 676.07           |
| 5800 Merchandise Cost                  | 4,957.01         | 0.00              | 0.00             | 0.00                | 4,957.01         |
| <b>6020 Telephone</b>                  |                  |                   |                  |                     |                  |
| 6021 - Telephone                       | <u>1,294.81</u>  | <u>357.43</u>     | <u>0.00</u>      | <u>0.00</u>         | <u>1,652.24</u>  |
| Total 6020 Telephone                   | 1,294.81         | 357.43            | 0.00             | 0.00                | 1,652.24         |
| <b>6030 Office Supplies</b>            |                  |                   |                  |                     |                  |
| 6131 - Cash Register Expense           | 36.99            | 0.00              | 0.00             | 0.00                | 36.99            |
| 6030 Office Supplies - Other           | <u>162.64</u>    | <u>92.41</u>      | <u>577.71</u>    | <u>0.00</u>         | <u>832.76</u>    |
| Total 6030 Office Supplies             | 199.63           | 92.41             | 577.71           | 0.00                | 869.75           |
| 6040 Postage                           | 14.88            | 18.00             | 771.99           | 0.00                | 804.87           |
| 6050 Assn Dues & Subscriptions         | 0.00             | 50.00             | 225.00           | 0.00                | 275.00           |
| 6060 Membership Publications           | 0.00             | 0.00              | 6,129.76         | 0.00                | 6,129.76         |
| 6070 Meetings/Travel                   | 0.00             | 0.00              | 100.00           | 0.00                | 100.00           |
| <b>6090 Other</b>                      |                  |                   |                  |                     |                  |
| 6093 - Credit Card Service Charge      | 1,619.79         | 0.00              | 0.00             | 0.00                | 1,619.79         |
| 6092 - Bank Service Charges            | <u>0.00</u>      | <u>0.00</u>       | <u>101.55</u>    | <u>0.00</u>         | <u>101.55</u>    |
| Total 6090 Other                       | 1,619.79         | 0.00              | 101.55           | 0.00                | 1,721.34         |
| <b>8400 - Depreciation expense</b>     |                  |                   |                  |                     |                  |
| 8450 - Depreciation - Buildings        | 4,180.90         | 6,025.84          | 0.00             | 0.00                | 10,206.74        |
| 8460 - Depreciation - Track & Overhead | <u>7,219.51</u>  | <u>6,787.11</u>   | <u>0.00</u>      | <u>0.00</u>         | <u>14,006.62</u> |
| Total 8400 - Depreciation expense      | 11,400.41        | 12,812.95         | 0.00             | 0.00                | 24,213.36        |
| <b>Total Expense</b>                   | <u>40,869.18</u> | <u>27,440.79</u>  | <u>12,188.73</u> | <u>0.00</u>         | <u>80,498.70</u> |
| <b>Net Ordinary Income</b>             | <u>22,758.77</u> | <u>-18,583.17</u> | <u>9,785.71</u>  | <u>0.00</u>         | <u>13,961.31</u> |
| <b>Net Income</b>                      | <u>22,758.77</u> | <u>-18,583.17</u> | <u>9,785.71</u>  | <u>0.00</u>         | <u>13,961.31</u> |

Minnesota Streetcar Museum Inc.  
**Statement of Cash Flows**  
January through September 2015

Jan - Sep 15

**OPERATING ACTIVITIES**

|  |                    |
|--|--------------------|
| Net Income   | 13,961.31          |
| Adjustments to reconcile Net Income<br>to net cash provided by operations: |                    |
| 1660 · Construction in progress:1664 · Const in Progress - Barn Runoff     | -7,671.25          |
| 1660 · Construction in progress:1663 · Const in Progress- Barn additio     | -151,858.99        |
| 1660 · Construction in progress:1661 · Const in progress - Winona10        | -11,432.10         |
| 2010 Accts Payable:2011 · Sales Tax  | -492.70            |
| 2020 Accrued Expenses  | -262.16            |
| 2900 · Deferred Income   | -15.00             |
| 2900 · Deferred Income:2906 · Deferred Income 2016 Member Due              | 1,605.00           |
| 2900 · Deferred Income:2905 · Deferred Income 2015 Member Due              | -1,455.00          |
| Net cash provided by Operating Activities                                  | <u>-157,620.89</u> |

**INVESTING ACTIVITIES**

|  |                  |
|--|------------------|
| 1202 · Track & Overhead:1201 · Accumulated Depreciation T & O      | 14,006.62        |
| 1102 · Buildings - Net Value:1101 · Accum depreciation - Buildings | 10,206.74        |
| Net cash provided by Investing Activities                          | <u>24,213.36</u> |

Net cash increase for period -133,407.53

Cash at beginning of period 366,311.46

Cash at end of period 232,903.93

Minnesota Streetcar Museum Inc.  
**Balance Sheet**

As of September 30, 2015  
Sep 30, 15

**ASSETS**

**Current Assets**

**Checking/Savings**

|                                  |                 |
|----------------------------------|-----------------|
| 1000 - Cash on Hand              |                 |
| 1004 - Credit Card Clearing      | 12.00           |
| 1003 - PayPal Account            | 1,876.99        |
| <b>Total 1000 - Cash on Hand</b> | <u>1,888.99</u> |

**1010 Cash in Bank**

|                                  |                   |
|----------------------------------|-------------------|
| 1012 - Checking Account TCF Bank | -2,472.86         |
| 1013 - PayPal Account TCF        | 490.10            |
| 1014 - US Federal Credit Union   | 105,432.98        |
| 1018 - Savings Account TCF Bank  | 126,064.72        |
| 1019 - Change Cash               | 1,500.00          |
| <b>Total 1010 Cash in Bank</b>   | <u>231,014.94</u> |

**Total Checking/Savings** 232,903.93

**Other Current Assets**

|  |                   |
|--|-------------------|
| 1660 - Construction in progress              |                   |
| 1664 - Const in Progress - Barn Runoff       | 7,671.25          |
| 1663 - Const in Progress- Barn additio       | 151,858.99        |
| 1661 - Const in progress - Winona10          | 11,432.10         |
| <b>Total 1660 - Construction in progress</b> | <u>170,962.34</u> |

1040 Inventory 21,742.10

**Total Other Current Assets** 192,704.44

**Total Current Assets** 425,608.37

**Fixed Assets**

**1202 - Track & Overhead**

|  |                   |
|--|-------------------|
| 1201 - Accumulated Depreciation T & O    | -197,030.92       |
| 1200 - Track & Overhead Original Cost    | 909,839.03        |
| <b>Total 1202 - Track &amp; Overhead</b> | <u>712,808.11</u> |

**1102 - Buildings - Net Value**

|   |                   |
|---|-------------------|
| 1100 - Buildings - Original cost          | 626,476.19        |
| 1101 - Accum depreciation - Buildings     | -121,439.80       |
| <b>Total 1102 - Buildings - Net Value</b> | <u>505,036.39</u> |

1300 Streetcars 394,702.34

**Total Fixed Assets** 1,612,546.84

**TOTAL ASSETS** 2,038,155.21

Minnesota Streetcar Museum Inc.  
**Balance Sheet**

As of September 30, 2015  
Sep 30, 15

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2010 Accts Payable

2011 - Sales Tax

747.90

**Total 2010 Accts Payable**

747.90

**Total Accounts Payable**

747.90

**Other Current Liabilities**

2900 - Deferred Income

2907 - Deferred Income 2017 Member Due

30.00

2906 - Deferred Income 2016 Member Due

1,635.00

**Total 2900 - Deferred Income**

1,665.00

**Total Other Current Liabilities**

1,665.00

**Total Current Liabilities**

2,412.90

**Total Liabilities**

2,412.90

**Equity**

3010 Unrestricted

3011 - Undesignated

1,290,790.04

**Total 3010 Unrestricted**

1,290,790.04

3010 - Unrestrict (retained earnings)

730,990.96

Net Income

13,961.31

**Total Equity**

2,035,742.31

**TOTAL LIABILITIES & EQUITY**

2,038,155.21

| <b>Ittner Fund</b>          |                  |  |           |  |                               |  |             |
|-----------------------------|------------------|--|-----------|--|-------------------------------|--|-------------|
|                             |                  |  |           |  | Silent Knight Security System |  | Unallocated |
| 2014 Beginning Balance      |                  |  | 22,650.00 |  |                               |  |             |
|                             | Allocation Split |  |           |  | 4,200.00                      |  | 18,450.00   |
|                             | Project Costs    |  |           |  | (3,573.00)                    |  | -           |
| 2014 Ending Balance         |                  |  | 19,077.00 |  | 627.00                        |  | 18,450.00   |
|                             |                  |  |           |  |                               |  |             |
|                             |                  |  |           |  |                               |  |             |
|                             |                  |  |           |  |                               |  |             |
|                             |                  |  |           |  | Realign Track #2 at ESL       |  | Unallocated |
| 2015 Beginning Balance      |                  |  | 19,077.00 |  |                               |  |             |
|                             | Allocation Split |  |           |  | 6,000.00                      |  | 13,077.00   |
|                             | Project Costs    |  |           |  | (5,675.00)                    |  | -           |
|                             | Re - allocation  |  |           |  | 1,000.00                      |  | (1,000.00)  |
| Sep 30, 2015 Ending Balance |                  |  | 13,402.00 |  | 1,325.00                      |  | 12,077.00   |
|                             |                  |  |           |  |                               |  |             |
| 2016 Beginning Balance      |                  |  | 13,402.00 |  |                               |  |             |
|                             |                  |  |           |  |                               |  |             |
|                             |                  |  |           |  |                               |  |             |