

# THE MINNESOTA STREETCAR MUSEUM

## Meeting Minutes.

Board of Directors Meeting  
Sunday – September 25, 2016  
Excelsior Car barn  
Excelsior, Minnesota

<b>Directors Present:</b>	Aaron Isaacs Karen Kertzman Holly Wetzel	Bob Bayers Darel Leipold	John Dillery James Vaitkunas
<b>Directors Absent:</b>	Ben Franske	Joe Young	Dave French
<b>Others Present:</b>	Keith Anderson Bruce Gustafson	Todd Bender Jim Kertzman	Tim Crain

**Call to Order.** The meeting was called to order by Board Chair **Aaron Isaacs** at 12:40 PM. Corporate Secretary **Jim Vaitkunas** reported that with seven Directors present at this meeting, we have a quorum to conduct official Museum business.

**Approval of the Agenda.** The draft agenda was approved.

**Approval of Minutes.** Minutes of the Board of Directors meeting held on June 6, 2016 were not approved because Secretary **Vaitkunas** failed to send the minutes to the Directors in advance of this Board meeting. Chair **Isaacs** directed that this agenda item be deferred until the next Board meeting.

**Board Chair's Report.** Chair **Aaron Isaacs** gave the Directors a quick update on the status of the Minnesota Legacy grant to rebuild the trucks on No. 1300. Contrary to what **Isaacs** was told some time ago, the Minnesota Historical Society won't announce which applicants will receive Legacy grants until sometime in November.

The Museum has sent our request for bids to five companies that do truck work and the deadline for their bids is October 1, 2016. We may have to wait until November to see whether we have been awarded our grant before we ship the trucks to the truck rebuilders. In the meantime we're now looking for a pair of freight car trucks so No. 1300 can be semi-mobile while 1300's trucks are sent off for rebuilding. We also need to investigate a source for shipping the trucks to and from the rebuilder.

**Isaacs** then reported that new member **Pat Kriske** has been doing a great job as our new Buildings and Grounds manager. Pat has jumped right in and spearheaded the repairs to the Linden Hills Station which are proceeding well. Pat has also visited the Excelsior Streetcar Line and he's got several projects that he'll be working on at ESL, including paving of the walkway inside the cold barn. In a related note, the right-of-way at CHSL is looking better now that **Russ Isbrandt** and **Norm Larson** sprayed weed killer on the Como-Harrier right-of-way and concrete wall by the Isaacs car barn.

**Isaacs** reported that the all-color book on Twin City streetcars (author **Aaron Isaacs**) is at the publishers and should be ready for sale in 2017.

MINUTES  
MSM Board of Directors Meeting  
Saturday – September 25, 2016

**Corporate Secretary's Report.** Secretary **Jim Vaitkunas** stated that he does not have any report to the Directors for this meeting. However, he then reported that after 15-plus years using his e-mail system to send out e-mail blasts and the *Streetcar Currents* newsletter, he's run into some delivery issues lately. Reportedly, some MSM members had not received the August and September issues of the *Streetcar Currents*. **Vaitkunas** commented that he can't explain why this has happened but he is investigating the problem and if no quick solution is forthcoming, MSM may have to purchase some kind of commercially available e-mail blast service like *Constant Contact*. Using this service to send the *Currents* to MSM members means that the member will be forced to go to our website to read it or download it. This may create a problem for some members who are not computer literate. **Vaitkunas** will report to the Board at the next meeting on the this problem and if it has been fixed.

**Electronic Votes taken since the last Board meeting.** Corporate Secretary **Vaitkunas** reported that there were three motions made and votes taken by e-mail since the last Board meeting. The motions' dates and subjects were as follows:

- June 13, 2016 – Policy on naming of MSM locations and Honorary Memberships;
- July 12, 2016 – Approval of IRS Form 990 for Tax Year 2015; and,
- August 23, 2016 – Approval of Purchase of Outside Message Board for ESL.

All of these electronic motions were approved by the Direcxtors with no dissenting votes.

The following motion was then made.

**MOTION:** Made by Bob Bayers; 2<sup>nd</sup> by John Dillery  
The electronic votes conducted on June 13, 2016, July 12, 2016 and August 23, 2016 are affirmed and approved without change.  
**VOTE:** YES – 7; NO – 0. *Motion approved.*

**Treasurer's Report.** Treasurer **Keith Anderson's** report started with a review of the Museum's finances for the first two quarters of FY 2016 using the Profit & Loss Budget vs. Actual report. A copy of the report was given to the Directors wanting them and the reports are attached to these minutes. Several Directors has questions relative to a line-item in the report and **Anderson** answered them. Secretary **Vaitkunas** pointed out that there was a significant increase in the merchandise income and this was because of the increase in income from merchandise sold at the ESL carbarn. **Todd Bender** and **Jim and Karen Kertzman** were commended for their work in creating the new merchandise area in the Excelsior carbarn which has caused the income from merchandise sales at ESL to increase so well.

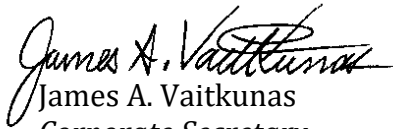
**2017 ATRRM Annual fall meeting.** Chair **Aaron Isaacs** gave the Directors an update on the status of planning and coordination of the 2017 ATRRM fall meeting. A conference planning meeting is scheduled for October 1, 2016. Very shortly, **Isaacs** and the planning committee will start to solicit participation in support of the 2017 conference from sponsors and vendors.

MINUTES  
MSM Board of Directors Meeting  
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**Restoration of Winona No. 10.** The Directors walked into the Excelsior restoration shop to take a look at Winona No. 10 and get a briefing on the status of the car's restoration.

**New Business.** General Superintendent **Bruce Gustafson** requested that his report be accepted by the Directors and attached to the meeting minutes. Chair **Isaacs** so directed.

The meeting adjourned at 12:55 PM.

  
James A. Vaitkunas  
*Corporate Secretary*

Attachments:

- Profit & Loss—Budget vs. Actual report, January to June 2016.
- Report from the MSM General Superintendent

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
April through June 2016

	<u>Apr - Jun 16</u>	<u>Budget</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>4010 Contributions-Unrestricted</b>		
4011 - Donations Box	1,071.85	600.00
4012 - Contributions-Unrestricted	120.00	708.00
<b>Total 4010 Contributions-Unrestricted</b>	<u>1,191.85</u>	<u>1,308.00</u>
<b>4020 Contributions-Temp. Restr.</b>		
4026 - Truck Rebuild	0.00	1,500.00
<b>Total 4020 Contributions-Temp. Restr.</b>	<u>0.00</u>	<u>1,500.00</u>
<b>4110 Passenger Fares</b>		
4111 - Tokens	15,106.50	19,061.00
4112 - Season Passes	2,994.00	
4119 - Cash Over/Short	-426.11	-225.00
<b>Total 4110 Passenger Fares</b>	<u>17,674.39</u>	<u>18,836.00</u>
<b>4120 Charters</b>	2,185.00	2,505.00
<b>4130 Special Events/Revenue</b>		
4130a - Vinternatt	0.00	0.00
4139 - Moonlight Ride	0.00	250.00
<b>4136 - Pumpkin Patch Fares Revenues</b>		
4137 - Pumpkin Patch - Pumpkin Sales	0.00	0.00
4136 - Pumpkin Patch Fares Revenues - Other	0.00	0.00
<b>Total 4136 - Pumpkin Patch Fares Revenues</b>	<u>0.00</u>	<u>0.00</u>
4135 - Murder Mystery Revenues	0.00	150.00
4134 - Streetcar Camp	345.00	250.00
4131 - Ghost Trolley	0.00	0.00
4132 - PJ/Storytime/Trick'RTrolley	370.00	850.00
4133 - Christmas Trolley	0.00	0.00
<b>Total 4130 Special Events/Revenue</b>	<u>715.00</u>	<u>1,500.00</u>
<b>4150 Merchandise Sales</b>		
4151 - Taxable Sales	4,794.28	3,045.00
4152 - Non-Taxable Sales	1,741.00	540.00
4159 - Sales Tax Expense	0.00	-265.00
<b>Total 4150 Merchandise Sales</b>	<u>6,535.28</u>	<u>3,320.00</u>
<b>4160 Member Dues</b>	4,760.00	3,530.00
<b>4190 Other</b>		
4191 - Interest Income	86.39	60.00
<b>4192 - Photograph Reproduction &amp; Use</b>		
4193 - Photograph Repo non-taxable	10.00	

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
 April through June 2016

	<b>Apr - Jun 16</b>	<b>Budget</b>
Total 4192 - Photograph Reproduction & Use	10.00	
4197 - Miscellaneous Income	0.00	13.00
Total 4190 Other	96.39	73.00
Total Income	33,157.91	32,572.00
Gross Profit	33,157.91	32,572.00
Expense		
6025 - Office Furniture & Equipment	95.34	
5100 Repairs and Maintenance		
5110 Roadway Track & Overhead	0.00	11,500.00
5120 Buildings and Grounds	3,187.03	2,400.00
5130 Streetcars	482.06	2,200.00
5190 Shop Tools & Supplies	1,315.57	2,520.00
Total 5100 Repairs and Maintenance	4,984.66	18,620.00
5200 Operations		
5210 Electricity for Power	1,383.87	1,800.00
5220 Permits & Licenses	75.40	75.00
5230 Volunteer Services		
5231 - Training Expense	0.00	400.00
Total 5230 Volunteer Services	0.00	400.00
5290 Special Events		
5299 - Vinternatt Expense	0.00	0.00
5298 - Pumpkin Patch Expenses	0.00	0.00
5296 - Special Events Other	0.00	50.00
5295 - Murder Mystery Trolley Expense	0.00	0.00
5294 - Streetcar Camp Expense	0.00	0.00
5291 - Ghost Trolley	0.00	0.00
5292 - Christmas Trolley	0.00	0.00
5293 - PJ/Storytime/Trick'RTrolley	0.00	25.00
Total 5290 Special Events	0.00	75.00
Total 5200 Operations	1,459.27	2,350.00
5300 Insurance		
5310 Liability	0.00	9,850.00
5320 Property	0.00	1,795.00
5330 Streetcars	0.00	2,105.00
Total 5300 Insurance	0.00	13,750.00

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
April through June 2016

	Apr - Jun 16	Budget
<b>5400 Utilities</b>		
5410 Electricity for Light	100.72	400.00
5420 Natural Gas for Heat	322.28	255.00
5430 Water & Sewer	242.15	300.00
5470 Security System	0.00	250.00
<b>Total 5400 Utilities</b>	665.15	1,205.00
<b>5500 Marketing &amp; Communications</b>	0.00	50.00
<b>5600 - Exhibits/Photographs</b>		
5601 - Exhibit Items Purchased	109.87	925.00
5602 - Photograph Reproduction	0.00	525.00
<b>Total 5600 - Exhibits/Photographs</b>	109.87	1,450.00
<b>5700 Printing &amp; Reproduction</b>	1,809.21	500.00
<b>5800 Merchandise Cost</b>	2,388.57	4,860.00
<b>5900 - Genl. Supt. Contingencies</b>	0.00	100.00
<b>6020 Telephone</b>		
6021 - Telephone	553.47	770.00
<b>Total 6020 Telephone</b>	553.47	770.00
<b>6030 Office Supplies</b>		
6131 - Cash Register Expense	0.00	2,492.00
6030 Office Supplies - Other	388.45	150.00
<b>Total 6030 Office Supplies</b>	388.45	2,642.00
<b>6040 Postage</b>	274.07	600.00
<b>6050 Assn Dues &amp; Subscriptions</b>	200.00	300.00
<b>6060 Membership Publications</b>	1,573.00	3,700.00
<b>6070 Meetings/Travel</b>	414.41	800.00
<b>6090 Other</b>		
6094 - PayPal Refund/Svc Fees	26.10	
6093 - Credit Card Service Charge	397.69	900.00
6092 - Bank Service Charges	79.24	40.00
<b>Total 6090 Other</b>	503.03	940.00
<b>8400 - Depreciation expense</b>		
8450 - Depreciation - Buildings	3,873.97	4,050.00
8460 - Depreciation - Track & Overhead	2,317.93	3,120.00
<b>Total 8400 - Depreciation expense</b>	6,191.90	7,170.00
<b>Total Expense</b>	21,610.40	59,807.00
<b>Net Ordinary Income</b>	11,547.51	-27,235.00

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Accrual Basis

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
April through June 2016

	<u>Apr - Jun 16</u>	<u>Budget</u>
<b>Net Income</b>	<u>11,547.51</u>	<u>-27,235.00</u>

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
April through June 2016

	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>4010 Contributions-Unrestricted</b>		
4011 · Donations Box	471.85	178.64%
4012 · Contributions-Unrestricted	-588.00	16.95%
<b>Total 4010 Contributions-Unrestricted</b>	<u>-116.15</u>	<u>91.12%</u>
<b>4020 Contributions-Temp. Restr.</b>		
4026 · Truck Rebuild	-1,500.00	0.0%
<b>Total 4020 Contributions-Temp. Restr.</b>	<u>-1,500.00</u>	<u>0.0%</u>
<b>4110 Passenger Fares</b>		
4111 · Tokens	-3,954.50	79.25%
4112 · Season Passes		
4119 · Cash Over/Short	-201.11	189.38%
<b>Total 4110 Passenger Fares</b>	<u>-1,161.61</u>	<u>93.83%</u>
<b>4120 Charters</b>	-320.00	87.23%
<b>4130 Special Events/Revenue</b>		
4130a · Vinternatt	0.00	0.0%
4139 · Moonlight Ride	-250.00	0.0%
<b>4136 · Pumpkin Patch Fares Revenues</b>		
4137 · Pumpkin Patch - Pumpkin Sales	0.00	0.0%
4136 · Pumpkin Patch Fares Revenues - Other	0.00	0.0%
<b>Total 4136 · Pumpkin Patch Fares Revenues</b>	<u>0.00</u>	<u>0.0%</u>
4135 · Murder Mystery Revenues	-150.00	0.0%
4134 · Streetcar Camp	95.00	138.0%
4131 · Ghost Trolley	0.00	0.0%
4132 · PJ/Storytime/Trick'RTrolley	-480.00	43.53%
4133 · Christmas Trolley	0.00	0.0%
<b>Total 4130 Special Events/Revenue</b>	<u>-785.00</u>	<u>47.67%</u>
<b>4150 Merchandise Sales</b>		
4151 · Taxable Sales	1,749.28	157.45%
4152 · Non-Taxable Sales	1,201.00	322.41%
4159 · Sales Tax Expense	265.00	0.0%
<b>Total 4150 Merchandise Sales</b>	<u>3,215.28</u>	<u>196.85%</u>
<b>4160 Member Dues</b>	1,230.00	134.84%
<b>4190 Other</b>		
4191 · Interest Income	26.39	143.98%
4192 · Photograph Reproduction & Use		
4193 · Photograph Repo non-taxable		



**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
 April through June 2016

	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Total 4192 - Photograph Reproduction &amp; Use</b>		
<b>4197 - Miscellaneous Income</b>	-13.00	0.0%
<b>Total 4190 Other</b>	<u>23.39</u>	<u>132.04%</u>
<b>Total Income</b>	<u>585.91</u>	<u>101.8%</u>
<b>Gross Profit</b>	585.91	101.8%
<b>Expense</b>		
<b>6025 - Office Furniture &amp; Equipment</b>		
<b>5100 Repairs and Maintenance</b>		
<b>5110 Roadway Track &amp; Overhead</b>	-11,500.00	0.0%
<b>5120 Buildings and Grounds</b>	787.03	132.79%
<b>5130 Streetcars</b>	-1,717.94	21.91%
<b>5190 Shop Tools &amp; Supplies</b>	<u>-1,204.43</u>	<u>52.21%</u>
<b>Total 5100 Repairs and Maintenance</b>	<u>-13,635.34</u>	<u>26.77%</u>
<b>5200 Operations</b>		
<b>5210 Electricity for Power</b>	-416.13	76.88%
<b>5220 Permits &amp; Licenses</b>	0.40	100.53%
<b>5230 Volunteer Services</b>		
<b>5231 - Training Expense</b>	<u>-400.00</u>	<u>0.0%</u>
<b>Total 5230 Volunteer Services</b>	<u>-400.00</u>	<u>0.0%</u>
<b>5290 Special Events</b>		
<b>5299 - Vinternatt Expense</b>	0.00	0.0%
<b>5298 - Pumpkin Patch Expenses</b>	0.00	0.0%
<b>5296 - Special Events Other</b>	-50.00	0.0%
<b>5295 - Murder Mystery Trolley Expense</b>	0.00	0.0%
<b>5294 - Streetcar Camp Expense</b>	0.00	0.0%
<b>5291 - Ghost Trolley</b>	0.00	0.0%
<b>5292 - Christmas Trolley</b>	0.00	0.0%
<b>5293 - PJ/Storytime/Trick'RTrolley</b>	<u>-25.00</u>	<u>0.0%</u>
<b>Total 5290 Special Events</b>	<u>-75.00</u>	<u>0.0%</u>
<b>Total 5200 Operations</b>	-890.73	62.1%
<b>5300 Insurance</b>		
<b>5310 Liability</b>	-9,850.00	0.0%
<b>5320 Property</b>	-1,795.00	0.0%
<b>5330 Streetcars</b>	<u>-2,105.00</u>	<u>0.0%</u>
<b>Total 5300 Insurance</b>	<u>-13,750.00</u>	<u>0.0%</u>

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
April through June 2016

	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>5400 Utilities</b>		
5410 Electricity for Light	-299.28	25.18%
5420 Natural Gas for Heat	67.28	126.38%
5430 Water & Sewer	-57.85	80.72%
5470 Security System	-250.00	0.0%
<b>Total 5400 Utilities</b>	<u>-539.85</u>	<u>55.2%</u>
<b>5500 Marketing &amp; Communications</b>	-50.00	0.0%
<b>5600 - Exhibits/Photographs</b>		
5601 - Exhibit Items Purchased	-815.13	11.88%
5602 - Photograph Reproduction	-525.00	0.0%
<b>Total 5600 - Exhibits/Photographs</b>	<u>-1,340.13</u>	<u>7.58%</u>
<b>5700 Printing &amp; Reproduction</b>	1,309.21	361.84%
<b>5800 Merchandise Cost</b>	-2,471.43	49.15%
<b>5900 - Genl. Supt. Contingencies</b>	-100.00	0.0%
<b>6020 Telephone</b>		
6021 - Telephone	-216.53	71.88%
<b>Total 6020 Telephone</b>	<u>-216.53</u>	<u>71.88%</u>
<b>6030 Office Supplies</b>		
6131 - Cash Register Expense	-2,492.00	0.0%
6030 Office Supplies - Other	238.45	258.97%
<b>Total 6030 Office Supplies</b>	<u>-2,253.55</u>	<u>14.7%</u>
<b>6040 Postage</b>	-325.93	45.68%
<b>6050 Assn Dues &amp; Subscriptions</b>	-100.00	66.67%
<b>6060 Membership Publications</b>	-2,127.00	42.51%
<b>6070 Meetings/Travel</b>	-385.59	51.8%
<b>6090 Other</b>		
6094 - PayPal Refund/Svc Fees		
6093 - Credit Card Service Charge	-502.31	44.19%
6092 - Bank Service Charges	39.24	198.1%
<b>Total 6090 Other</b>	<u>-436.97</u>	<u>53.51%</u>
<b>8400 - Depreciation expense</b>		
8450 - Depreciation - Buildings	-176.03	95.65%
8460 - Depreciation - Track & Overhead	-802.07	74.29%
<b>Total 8400 - Depreciation expense</b>	<u>-978.10</u>	<u>86.36%</u>
<b>Total Expense</b>	<u>-38,196.60</u>	<u>36.13%</u>
<b>Net Ordinary Income</b>	38,782.51	-42.4%

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08/18/16  
Accrual Basis

**Minnesota Streetcar Museum Inc.**  
**Profit & Loss Budget vs. Actual**  
April through June 2016

	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Net Income</b>	<u>38,782.51</u>	<u>-42.4%</u>

**CURRENT ROSTER**

Currently we have 117 operators on the roster – these operators were trained or recertified in 2016. This compares to 104 in June.

Fun Facts:

- As of September 25<sup>th</sup> we had 1,001 scheduled shifts/positions. Ignoring cancelled shifts, we have operated 3,121 hours
- 98 operators carried at least 1 shift
  - o 18 volunteers operated less than 10 hours (15% of the roster)
  - o 19 rostered volunteers did not operate a shift (16% of the roster)
- 20 operators (17% of the roster) operated 56% of the hours
  - o Top 10 operators (based on the number of hours) accounted for 30% of the 3,121 hours
  - o The next 10 operators (based on the number of hours worked) accounted for 26% of the total hours
- Thru August our first year operators have collectively contributed approximately 10% of the operating hours. The first year operators include: CHSL - Pat Cosgrove, Kathleen Dion, Dave Grandpre, Pat Kriske, Steve McCulloch, Jim Talley, and Lantz Wagner; ESL – Larry Kappel, Ted Spear, and Jeff Storlie

**OPERATIONS**

**RIDERSHIP STATISTICS**

As you can see below year-to-date ridership for CHSL has been surprisingly strong, especially given one of the wettest summers in recent years. While charters have been down, regular ridership has been very strong. Through early August, at CHSL we had 22 charters and 16 special events.

Year		May	June	July	Aug	YTD August
2015	Regular	4,212	5,374	6,114	6,212	21,912
	Charter	501	534	670	341	2,046
	Total	4,713	5,908	6,784	6,553	23,958
2016	Regular	4,621	5,458	7,762	5,984	23,825
	Charter	260	462	527	372	1,621
	Total	4,881	5,920	8,289	6,356	25,446
Variance	Regular	409	84	1,648	(228)	1,913
	Charter	(241)	(72)	(143)	31	(425)
	Total	168	12	1,505	(197)	1,488

The tables below rank the CHSL regular ridership since 2004 for the months of July and August.

Rank	Year	July
1	2004	8,412
2	2016	7,762
3	2009	7,679
4	2013	7,533
5	2006	7,255
6	2011	6,891
7	2007	6,890
8	2014	6,819
9	2008	6,739
10	2010	6,662
11	2015	6,114
12	2012	5,936
13	2005	4,044

Rank	Year	August
1	2011	7,641
2	2013	7,439
3	2012	7,097
4	2008	6,990
5	2009	6,854
6	2010	6,571
7	2006	6,569
8	2014	6,278
9	2015	6,212
10	2016	5,984
11	2004	5,931
12	2007	4,641
13	2005	3,315

#### SHIFT SCHEDULES

The PCC evening shift and the 2<sup>nd</sup> shift on Sunday were challenging to fill during most of the year. While we trained several new PCC operators during the year, the qualified operators did not seem sufficient. During the upcoming Ops Meeting we will discuss some ideas to address the issues

#### SPECIAL EVENTS

- Redesign of Halloween events. Rod Eaton is leading a remake of the CHSL Halloween events to move from a skit-based to a scene-based ride to try something different in the hope of addressing a steady decline in ridership
- Ryder Cup. With the Ryder Cup coming to the Twin Cities, the ESL team has created an extended schedule during the event – September 27 thru October 1

#### BUILDINGS AND LANDSCAPE/ GARDEN

- CHSL - Accomplishments
  - New roof at CHSL depot thanks to Bill Arends
  - Pat Kriske volunteered to be building manager. Some of Pat's plans:
    - CHSL Depot. The soffits and fascia will be replaced on the CHSL Depot. Following that work, the Depot will be repainted, color selections are not yet final. (Work is scheduled for mid-September)
    - CHSL Carbarn. Pat will inspect the roof, and make what minor repairs. Also checking into adding fencing near the drainage area on the hill, and in the rear of the Carbarn
    - ESL Lighting. Evaluating installation of exterior lighting to improve security
    - ESL Carbarn. Planning installation of asphalt in some of the Carbarn interior
- CHSL – Issues
  - Garden up-keep. Need to find a someone/group interested in maintaining the garden. The plants/grasses were selected as they are low maintenance, but weeding needs to be done periodically

## ROADWAY MAINTENANCE

- CHSL - Accomplishments
  - Applied weed killer to the entire right-of-way (Norm Larson, Russ Isbrandt). The work was very successful and from an aesthetic perspective makes a very good impression
  - Major clean-up of trees/brush along fence at north end
- Future Actions
  - Planning major tree cutting mid-October
  - Need to work with Park maintenance to evaluate trimming trees encroaching on overhead
- Issues
  - Open positions
  - Organized on-going weed / vegetation control

## GENERAL ISSUES:

- Chronic Issue - open second tier positions
  - Filled Car Cleaning Foreman (Bill Way)
- How to engage volunteers in non-operating activities
  - Better communication