

Humanity/Shift Planning Update - 2025

As you'll recall, Humanity/Shift Planning (H/SP) re-worked back in 2023. Humanity/Shift Planning got a slightly new look but it operates the same as the "old" or legacy Shift Planning.

- The **Dashboard** remains essentially the same.
- To sign-up for shifts, you still click on the **Shifts Available** button on the left side of your dashboard screen. Remember that **Shift Available** displays only those shifts that still have open slots and only those positions for which you're qualified to fill.
- Avoid clicking on the "new" Shift Planning button next to the **Dashboard** button. The information in this section may not be accurate and it's somewhat difficult to maneuver around it. I won't go into detail right now on the "new" **Shift Planning**. It's been two years since the "new" shift planning was introduced and Humanity still hasn't fixed the disconnect between the legacy shift planning and the "new" one.
- If you want to see who's on a given shift, click on the old "legacy" **Shift Planning** on the far right of the colored bar of the dashboard screen. Then click on the "List View" button on the top right. The **List View** will show the complete schedule for a day, week or month as in the past.

IMPORTANT NOTES:

- When you click on the **Shift Available** button to sign-up for a shift please make sure that you run your cursor across the screen of the shift to make sure you are clicking the correct **Request Shift** button.
- Next time you log on to H/SP, please go to your profile and check that the information is still good, e.g., e-mail address and contact phone numbers. If you haven't uploaded a photo, please do that. A nice "head & shoulders" close-up is preferred.

As always, if you run into a problem with Shift Planning, please contact either Bruce Gustafson (hoyas81@gmail.com) or Jim Vaitkunas (jim.vaitkunas@trolleyride.org) and we'll be able to help you with your "situation."