

**Minnesota Streetcar Museum  
Operations Committee - February 7, 2026  
MEETING MINUTES**

**MEMBERS ATTENDING:**

Keith Anderson	Katie Barron	Pat Cosgrove
John Dillery	Bruce Gustafson	Aaron Isaacs
Karen Kertzman	Bill Pekarna	Dick Zawacki

Unable to Attend:  
Jim Vaitkunas

*Note: Items in Red indicate follow-up actions*

**AGENDA:**

**ENGINEERING (Keith)**

- There are no planned activities that will impact operations. Planned program activities for 2026 include work on a pit in the CHSL carbarn, which will take place after Labor Day, and improving the CHSL storage under the bridge by replacing the current storage shed.
- Start-up inspection and maintenance work will be completed prior to the start of the 2026 operating season

**MECHANICAL (Dick)**

**CHSL**

- Both cars (1300 and 322) will be available by 4/1 in time for training activities
  - Car 1300. In addition to completing maintenance activity, the roof is being repainted.
  - Car 322. In addition to completing maintenance activity, the anti-climber is being re-installed.

**ESL**

- As with CHSL, both cars (265, 78) will be available by 4/1 in time for training activities
  - Winona 10 is planned to be available in late 2026, with limited operations (i.e., charters)

**SCHEDULE**

**General**

- Season will start Saturday May 2, with weekend only service
- Full schedule will start on Memorial Day weekend with a Friday afternoon and evening schedule on May 22
- Weekday service will end Friday August 28

**Regular – CHSL**

- Weekday Changes/ adjustments

- Add weekday afternoon service on Thursday. This results in afternoon service (1-4p) Wed-Thur-Friday
- Weekend Changes/ adjustments
  - PCC operations are moved to Saturday both shifts
  - Hours are changed to 1-7p, with two 3-hour shifts (1-4p; 4-7p)
- PCC operations end on Labor Day, per request of Mechanical Dept.

#### Planned Schedule

- May 2 – May 17: Weekend only standard car. 1-4p; 4-7p
- Full schedule (Memorial Day through August 30)
  - Wednesday/Thursday/Friday afternoon (1-4p)
  - Wednesday/Thurs/Friday evening (6:30-8:30p)
    - PCC shift Wednesday afternoon
  - Saturday – 1<sup>st</sup> shift (1-4p – PCC); 2<sup>nd</sup> shift (4-7p - PCC)
  - Sunday – 1<sup>st</sup> shift (1-4p - std car); 2<sup>nd</sup> Shift (4-7p - std car)
- September regular schedule: October 12-26: Weekend only standard car. 1-4p; 4-7p
- October regular schedule: October 3 – 18: Weekend only standard car. 1-4p
- Plan to operate Owl Service with cutback hours. Specifics TBD

#### Regular – ESL

- Weekday Changes/ adjustments
  - Will operate on Thursdays during the summer to support Farmers Market. Specific dates TBD. Time planned 2-4p
- Weekend Changes/ adjustments
  - No changes

#### Planned Schedule (current view – subject to change)

- May 2 – May 10:
  - Saturday – 1 shift (1-4p)
  - Sunday 12:30-3:30p
- May 16 – August 30
  - Saturday – 10a-1p; 1-4p
  - Sunday – 12:30-3:30p
- Summer (dates TBD) supporting Farmers Market
  - Thursday 2-4p

### Additional Schedule

- All Aboard/ Neurodiversity events dates/ times
  - May 5, 5-7pm (Tuesday)
  - June 16, 5-8pm (Tuesday)
  - July 12, 10-12 (Sunday)
  - August 25, 4-7pm. (Tuesday)
  - Sept 13, 10-12 (Sunday)
  - October 31, Halloween, Saturday, 4-7pm
  - Black Friday November 27, 1-4pm Holiday event
- ASL
  - Will operate during regular schedule. Dates TBD
- Doors Open event (CHSL)
  - May 9-10; 10a-5p. Early shift (10a-1p) will be added to regular schedule
  - *Bruce to add Docent job position*

### SPECIAL EVENTS

#### CHSL

- *Katie to provide Bruce with a list of events, dates, times, and resource needs*

#### ESL Special Events

- **Memorial Day:** Monday May 25 from 10am to 4pm 2 shifts 10-1 & 1-4
- **Storytime Trolley:** 1 each June, July, August Dates TBD  
Rides at 5 PM and 6 PM Tickets by advance sale only at trolleyride.org
- **\*Art on the Lakes:** Saturday June 13 and Sunday June 14  
2 shifts 10 am to 1 pm & 1 pm to 4 pm
- **Independence Day:** Saturday July 4th from 10 AM to 4 PM  
2 shifts 10 am to 1 pm & 1 pm to 4 pm
- **\*Crazy Days;** Saturday July 18 and Sunday July 19  
2 shifts 10 am to 1 pm & 1 pm to 4 pm
- **Nearest and Dearest Day:** Sunday August 16 from 12:30 to 3:30  
One special adult rides free with a regular fare child or family
- **Labor Day:** Monday September 7 2 shifts 10 am to 1 pm & 1 pm to 4 pm
- **\*Apple Days:** Saturday September 20 and Sunday Sept. 21  
2 shifts 10 am to 1 pm & 1 pm to 4 pm

### ESL Holiday Events

- **Witches Night Out** - Plus: Thursday October 22 from 5 pm to 8 PM
- **Trick or Treat the streets**, Excelsior: Saturday October 24 from 10 AM to 4 PM  
2 shifts 10 am to 1 pm & 1 pm to 4 pm
- **Trolleyween**: Sunday October 25 rides at 1 PM, 2 PM and 3 PM.  
Tickets by advance sale only at trolleyride.org
- **Jingle Bells Trolley**: Saturday and Sunday November 28 & 29 12-4p

### CHARTERS (Pat)

- Charter season runs from April through October 31
- Charters are allowed
  - Saturday morning 12-12:30p
  - During any PCC shift – will function as normal 2-car operations
- Pat will continue to determine if charter requires a station agent

### START-UP ACTIVITIES

#### Recruitment Plan (Pat)

- Pat has a strong list of candidates and does not need to do any additional advertising

#### Training - new (Bill P.)

- Kick-off meeting scheduled for February 28
- Organization/ Roles
  - Training Lead – Bill P.
  - PCC Training – Katie
- Strong encouragement is requested to increase the number of PCC qualified operators and foremen. In addition to recruitment efforts we will modify the S/P/ Humanity requirements for a PCC shift to allow an operator who has completed PCC training with Katie, but who is not qualified as a PCC operator to work on the PCC shift under the supervision of the PCC foreman.

#### Recertification

- Quiz – as we did last year, will leverage quiz Bill prepares for new operators for recertification activities at CHSL and ESL (with Karen modifying for ESL specific items).
- Check ride will be required for all operators with less than 10 hours of operation in 2025

#### Beginning of Year Meetings performance

- Meetings and quiz will be mandatory in-person. At CHSL, foremen will be issued new keys only at meeting

### NEW FOREMEN

- The following individual was recommended and approved by the Operations Committee to be promoted to foreman. *Other names were suggested but require additional observation. Will reconsider others later in the season.*
  - Scott Benson

### OTHER OPERATING ISSUES

- Shift times shown in Shift Planning will continue to reflect the scheduled start and stop times. Expectations of arriving before the shift start and staying after the shift ends will continue to be communicated outside of S/P.
- Rates. There are no changes in rates for the 2026 season.

### DEMOTION OF ROSTERED FOREMEN

The Committee had considerable discussion to clean up the foremen roster as there appear to be a number of foremen who operated relatively few hours in 2025. *As a follow-up, Bruce will identify in Shift Planning foremen with less than 10 hours of foremen duty as candidates to be removed from the foreman position.*

### AED – FIRST AID / CPR CERTIFICATION

*Consolidating three related topics (AED procurement, First Aid training, CPR certification), the Committee asked John Dillery (Safety Superintendent) and Dick Zawacki (Chief Mechanical Officer) to identify the scope/ problem being addressed and create options and recommendations. The Committee will reconvene to hear the proposal once it is completed by John and Dick.*